

## **St Hugh's JCR Committee Meeting Minutes**

Sunday 29th January 2017, 3rd Week HT17, JCR Committee Room

- 1. Rep's Updates**
- 2. Matters Arising from Updates**
- 3. Matters Arising from Last Meeting's Minutes**
- 4. Items for Discussion**
- 5. Any Other Business**

### **1. Rep's Update:**

President – Ana Pavlova:

- Hosting OUSU Council in Week 5;
- Met with the Finance Bursar;
- WOLFSON UPDATE;
- Sent President's emails;
- Memo for GB for Nervous Gate, will be sent this week;
- Went to Finance Committee.

Vice-President – Ed Piggott:

- Attended the college administration meeting on the decision of the new plans for the Wolfson Building;
- Raised issues of accessibility, the size and presence of the JCR, whether private or public space, as well as the role of study areas and the new library space and whether these will benefit undergraduate study;
- Started investigation with Estates as to the changes to currency for the washing machines;
- Currently running WEQ Committee Elections.

Secretary – Curtis Crowley:

- Completed all agendas and minutes for weeks 1 & 2, sent them to the DoDo and Archivist;
- Updated policy book;
- Sent the DoDo up-to-date copies of JCR docs to go on the website, along with some suggested tweaks for the democracy pages;
- Sent everything I had to the Archivist so she is now as up-to-date as I am;
- Helped someone out with a motions query.

Treasurer – James Brown:

- Went to the finance committee meeting (with Ana) where they reviewed the year to date accounts (especially conferences) and also talked about the new Wolfson development;
- Held a meeting with Harry about amalgamated funding to tell everyone about it;
- Will send out the forms for that asap.

AccAff – Sophie Roche:

- Went to the Academic Committee Meeting and talked with Luke about promoting

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- college outreach over email;
- Opportunities for paid travel to spend time at Hong Kong University;
- College tour announcements will be included in Ana's JCR emails;
- College looking to expand MCR buildings so more rooms for couples, parents etc., would be great to offer such facilities to JCR members too.

#### Welfare and Equal Opportunities – Rosie Tabor and Cameron East:

- WEQ Committee elections- can someone have 2 positions on the committee? Yes, since not ruled out by constitution.
- Not every position filled yet, so will give people another chance to give it a go;
- Welfcom on Wed 25th- some very useful ideas came up;
- Will try to invite Rainbow peers to welfare teas, LGBTQ events in college;
- Pembroke did a tie dye event, quite expensive, but really popular, we could do the same or similar;
- Elected Easter Bunny and Secret Santa?
- Will try to make events more fun and different, and create FB events first, so people see that lots of people are interested;
- For Welfare week, planning lots of events;
- Want to create a Positivitree, which will feature lots of inspiring/ encouraging/ supportive quotes;
- Cameron went to the winter training conference;
- Need to make people aware of the taxi service, whereby you can grab a taxi just with your bod card, get taken back to your college and OUSU pays for it upfront;
- Oriel has really great welfare training for its deans which we can learn from;
- Looking at joining in on some fundraising in 5<sup>th</sup> week for Dignity Drive, a charity which distributes sanitary products to homeless shelters, refugee centres etc.

#### International Students' Rep – Tatjana Marks:

- Sent out survey;
- Talked to some more international students who responded to my survey;
- Held the Chinese New Year event, went well.

#### LGBTQ Rep – Elise Page:

- Did a walkdown to trans welfare, no one came but will continue to offer in future;
- Chatted to Cam and Rosie and am planning on doing a non-alcoholic welfare event of some description in 5th week;
- At mine and Ana's suggestion, committee members have started signing off emails with pronouns as well as names, which is a great move in normalising mentioning and/or asking for pronouns and making the JCR aware of the importance of correct pronoun usage.

#### Entz Reps – James Atkey and Nathan Peters:

- Had pub quiz;
- Meeting with Ervist lined up to sort out getting a college drink;
- Charity shop bop coming up;
- Advised to consider having a happy hour to get people down to the bops earlier.

Charities & Communities Rep – Hannah Taylor:  
Nothing to report.

Environment & Ethics Rep – Ben Jones:  
Nothing to report.

Sports and Societies Rep – Harry Thomas:

- Went to the amalgamated funding meeting and learnt from James so now I can be the one that chases them up.
- Will get in touch with the Bursar, who is keen to have properly equipped gym at St Hugh's, with a list of things we'll need.

DODO – Hannah Choi:

The printers are up and running again (yay!)

- Got the PS4 locked down to the cabinet
- Started running the 2017 JCR DVD survey
- Updated the JCR website with all the documents Curtis sent over:
  - Uploaded previous meeting minutes onto the JCR website:
    - MT16 8<sup>th</sup> Week Committee meeting + JCR meeting
    - HT17 1<sup>st</sup> Week Committee meeting
    - HT17 2<sup>nd</sup> Week Committee meeting + JCR meeting
  - Updated the Constitution pages with the 2017 versions of the documents
  - Updated the Policies page with the 2017 policy book, and tweaked the formatting as per Curtis' suggestions
- Started working on the new committee noticeboard display

Freshers' Rep – Theo Davies-Lewis:

- Met with Varsity events to organise club nights, details are as follows:
  - Tuesday: 160 tickets for £5 each at Atik. Total Cost: £800
  - Wednesday: 160 tickets for £6 at Emporium (managed to get the last tickets for these, IT IS DISCO STU'S!). Total Cost: £960
  - Thursday: 160 tickets for £5 at Bridge. Total Cost: £800
  - Total cost (including £426.67 VAT): £2,560.
- Just to confirm, these are all Varsity events and I've gone with 160 tickets as that was the average based on what Katie had last year. She had 190 tickets at Atik, 130 for Wahoo and 150 for Bridge. I'd feel more comfortable having enough tickets than not enough, but of course your input is appreciated on how many we get.
- Can also trade unwanted tickets to other colleges if needed.
- Last year's total spend on club tickets was £1,920 (Park End and Wahoo) + £750 (Bridge, we only bought 150 tickets last year). Grand total was: £2,670.
- Meeting them on Monday morning to confirm and sign.
- Joe Higton sent out survey for shortlisted slogans and design ideas. There are some inappropriate ones which will not be selected if they win, but we wanted to show that we were including everyone's ideas.

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- Worked with Alex McGee on asking more people to write articles.
- Spoke to Cameron about WEQ members having workshops, will be liaising with them once they're elected.
- Spoke to Christian Union about the possibility of a 'Faith and Beliefs' workshop (Cameron's idea but I have stolen it).
- Designed a draft timetable and worked out rough finances of what I'll be spending.
- Asked Katie about transferring the account to me ASAP.
- Over the next week or two I'm hoping to fill more of the timetable and guide up, so send them in, even if provisional at this stage, whilst also booking events for freshers' week if the account can become active.

## **2. Matters Arising from Updates**

## **3. Matters Arising from Last Meeting's Minutes**

## **4. Items for Discussion**

### **1. JCR Meeting**

Ana: please encourage friends to go so we meet quorum.

Pizza is opted for.

Curtis: perhaps we could have a randomly allocated prize given to someone who comes to the meeting to encourage people to go.

### **2. Calendar of events.**

Moving cashew event, film night changing too, JCR meetings missing. Puppy/doggy therapy on the agenda.

### **3. Management meeting**

Opportunity to get to know the management team and what they each do. Tuesday afternoons.

### **4. Rent Negotiation**

Around 5<sup>th</sup> week. Hugh's rents about £391 per term above uni-wide minimum, so some people's maintenance loans don't cover it. This is one of the highest rents at Oxford University. It is humiliating for people to have to ask college for hardship fund. This is bad on an academic and welfare front. Higher costs mean people are less likely to want to live in college, and more likely to move out.

Potential ideas to minimize costs: reducing energy and heating costs, reducing cleaning costs by allowing students more independence to clean their own rooms.

## **5. Any Other Business**