

Appendix H

Donations to Miscellaneous Charities

- H1. Monies for donations to charities shall not come from the main JCR Bank Account. It is the responsibility of the JCR Charities and Communities Representative to liaise with the College Finance Office in conjunction with the JCR Treasurer to ensure that donations are made.
- H2. Immediately following the 3rd JCR Meeting of each term, there shall be a Charities Meeting, chaired by the Independent Chair.
- H3. This meeting shall have a budget agreed by the JCR Committee and donations in it shall be given to a limited number of charities, the limit being agreed by the JCR Committee.
- H4. The JCR Charities and Communities Representative shall publish this limit and budget to the JCR not less than five days prior to the Charities Meeting. Any JCR Members wishing to propose a charity to receive a donation should then submit details of their chosen charity, on the appropriate form, to the JCR Charities and Communities Representative not less than 24 hours before the Charities Meeting. There is no limit on the number of charities that any single member of the JCR may propose.
- H5. JCR Members who nominate a charity are responsible for representing that charity truly and correctly and, where relevant, must ensure that any money received is spent in the way that they have presented to the JCR at the Charities Meeting.
- H6. The JCR Charities and Communities Representative shall ensure that copies of all submissions are available for voting members of the JCR to scrutinise during the Charities Meeting.
- H7. Each applicant shall have three minutes for each charity they are proposing to state why they believe the JCR should make a donation to that charity, but this time limit may be altered by prior agreement of all nominees with the Independent Chair.
- H8. Once all applicants have been heard, voting shall commence by secret ballot. This ballot will ask for the charities to be ranked in order of preference, using the Alternative Vote system (as defined by the Electoral Reform Society). Voting shall be administered by the JCR Returning Officer.
- H9. The decision whether to donate to nominated charities shall be made as follows:
 - i. In the charities meetings in Hilary Term and Trinity Term, if there are more charities nominated than the limit agreed (where this limit number is L), then the charities budget shall be split equally between the L most preferred charities. If fewer than or equal to L charities are nominated, then the charities budget shall be split equally between all charities.
 - ii. In the charities meeting in Michaelmas Term, L will equal 1, meaning the entire budget will be donated to the most preferred charity.

H10. In the event that no charities are nominated, the funds shall be added to the subsequent term's donations budget.