

Appendix D

Terms of Reference for Working Groups

D1. An Example Working Group

- a. The Example Working Group shall consist of:
 - i A JCR Officer (in their official capacity) (Chair)
 - ii An MCR Officer (in their official capacity)
 - iii A Secretary
 - iv Other Members
- b. The purpose of a Working Group should be to discuss and brainstorm an issue or idea affecting the JCR. For example, how best the JCR might ensure gender equality within the College;
- c. A Working Group shall be created on the request of the JCR Committee;
- d. Each Working Group should report back to the JCR Committee within a time limit set by the JCR Committee during the creation of the Working Group.